

Terms & Conditions

1. Deposit & Confirmation
 - the confirmation document must be signed at least 7 days before the event in order for us to proceed
 - clients must check and sign the confirmation and equipment list making sure all details are correct
 - the signed documents with the 50% deposit must be paid at least 7 days to confirm an event
 - all bookings and instructions from the Client must be confirmed in writing, Gingers can accept no responsibility for any misunderstandings arising through orders or instructions received verbally
2. Payment
 - payment methods as follows:-
 - cheque, payable to "Gingers Ltd"
 - bank transfer HSBC (004) account no. 808-198196-838
 - paypal, (please advise to receive the paypal link by email)
 - cash
 - all payment must be settled within 7 days from the invoice or 5% interest penalty will be levied on every subsequent month
3. Cancellation charges
 - For parties under HK\$50K
 - 14 days or before the full deposit will be refunded
 - 7 days before the event, 50% of the confirmed full amount will be charged
 - 3 days (72 hours) before the event, 100% of the confirmed full amount will be charged
 - For parties over HK\$50K
 - upon confirmation the deposit paid will be forfeited
 - 14 days before the event, 100% of the confirmed full amount will be charged

4. Staff Charges

- Only available for Gingers catering. We suggest waiting staff to begin working one hour before a party (depending on the set up required)

Staffing	HK/KLN (min. 4 hours)	NT (min. 4 hours) (includes on hour transportation)	Overtime (per hour)	OT after midnight (per hour)
Chef	included	included	HK\$330	HK\$380
Commis Chef	HK\$760	HK\$950	HK\$190	HK\$240
F&B Manager	HK\$860	HK\$1,075	HK\$215	HK\$265
Waiter	HK\$660	HK\$825	HK\$165	HK\$215

For all parties with 4 or more wait staff, a F&B Manager will be required, i.e. 1 F&B Manager + 3 waiters

Staff for Junk parties – an additional HK\$400 will be charged for each staff member.

Note: - If you require your staff to start before 7am or finish at or after midnight, an additional transportation fee is required per person.

The charges are as follows:

HK Island & Kowloon	HK\$60 per person
Repluse Bay, Stanley, Chung Hom Kok, Tai Tam & Shek O	HK\$85 per person
New Territories (includes Clearwater Bay & Sai Kung)	HK\$110 per person

Holidays & Special Day Surcharge for staff, please refer to our website : www.gingers.com.hk

5. Additional charges for early/late delivery/pick up:-

	Per Van
8 pm to 9 pm	HK\$300
9 pm to 12 am	HK\$600
12 am to 2 am	HK\$900
2 am to 6 am	HK\$1,500
6 am to 7 am	HK\$600
7 am to 8 am	HK\$300

6. Additional delivery charges

Special locations i.e. staircases, roof top terrace, basement, outdoors etc.	based on a site visit*
Parking garage fee	depends on the location
Rubbish removal	based on the venue/residence

* site visit required for final quote.

7. Loss or Damage Equipment

- all equipment supplied or hired by Gingers shall at all times be exclusively at the risk of the client during any period when the equipment is at the venue.
- the client shall make good to the company all loss or damage to Gingers. If a waiter is not present, the equipment must be packed and ready to pick up by our delivery company, otherwise an additional charge will be applied. Any equipment breakage will be charged accordingly

8. Black Rain & Typhoon

- in case of Typhoon signal Number 8 or Black Rain Storm, the function may be rescheduled with advance notice of at least 12 hours before the starting time
- in the case where the event has to be cancelled due to T8 or black rain storm warning, the 50% deposit will be retained if the event cannot go ahead.